

# **TOWN OF EAST WINDSOR ECONOMIC DEVELOPMENT COMMISSION**

**11 RYE STREET, P.O. BOX 389  
BROAD BROOK, CT 06016**

Website: <http://www.eastwindsorct.com>

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## ***Regular Meeting Minutes Monday, January 27, 2014***

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### **I. ESTABLISHMENT OF QUORUM**

*Members Present:* Eric Moffett, James Richards, Ryan Nilsson, Maria Rumore and Andy Hoffman.

*Also in Attendance:* Laurie Whitten, Town Planner

Chairman Eric Moffett called the meeting to order at 6:03 p.m. at the Town Hall meeting room, 11 Rye Street, Broad Brook, CT.

Mr. Moffett welcomed the new member Andy Hoffman. He said that Mr. Hoffman has a strong business background and felt that he will be an asset to the EDC.

### **II. PUBLIC PARTICIPATION:**

There was no public participation.

### **III. APPROVAL OF MINUTES:**

**MOTION:** To approve the minutes of the December 16, 2013 meeting.  
Richards / Nilsson / Unanimous

**In Favor:** Richards; Nilsson; Rumore; Moffett

**Abstain:** Hoffman

### **IV. GENERAL DISCUSSION**

#### **Business Assistance Forum (BAF) / Meet & Greet**

Ms. Whitten noted that Merlot on the Water is all set for the event. She gave an update on the people who will be attending. Mr. Moffett thanked Ms. Rumore for all her help. Mr. Richards explained to the new members that this started as a meet and greet and last year they held the first business assistance forum. He noted that the meet and greet usually has about 40 to 50 people in attendance.

Mr. Moffett said we have had some discussions at the last two meetings about having a data base of the businesses. He said we know who the businesses are in town but we don't have an organized data base and he felt that our call is to get a data base organized. If we have the data base, when we have the meet and greet next year it would help to get the word out. Mr. Hoffman offered to help with the data base.

**Plan of Conservation and Development (POCD):**

Ms. Whitten reported that there would be a POCD Workshop at the Planning & Zoning Commission meeting the following night (1/28/14) to discuss housing. She noted that they had a POCD workshop with WPCA on January 23<sup>rd</sup>. Other than staff, the only people that showed up were two WPCA members and two PZC members. She said the meeting was productive. She felt that when we have more of a draft of the POCD people will come. Ms. Whitten indicated that there was a POCD workshop scheduled for the Parks & Recreation Commission meeting on January 13<sup>th</sup>. She said they had the most number of citizens in the audience and they decided to table it. She said they had been sent everything that other commissions had received. She said she will try to do another meeting again.

**Economic Development Issues:**

Ms. Whitten said at the last meeting there was a request for vacant commercial and industrial property in town. She said if we want a list of land without buildings, we only need the Assessor's map, block and lot. She said she will try to figure out how to do this. Mr. Moffett explained that they attended an economic meeting recently that MetroHartford Alliance gave. He said if we are going to promote the town, we should lobby to be part of the airport business zone. We are connected by our hotels and highway infrastructure. He said when we go on their website the towns around them have a good understanding of what is around them. The MetroHartford Alliance had a lot of good statistics and demographics. Mr. Moffett said if we want to go with the Bradley Airport zone, we need to have an understanding of what we have. The board wanted to find out if we have that information available. Ms. Whitten said when we get View Permit going we might be able to get that information. That will be in about six months. She explained that it is a permitting system that allows connectivity. It will allow each department to see what other departments are doing and it can generate reports.

Ms. Whitten said she went on the CERC Site Finder and there are about six listings for East Windsor of property for sale with structures. Mr. Richards said he spoke with State Representative Davis and he will find out on a State level what we need. Mr. Hoffman asked if it would be appropriate to go to the surrounding towns. Mr. Moffett said if you go on the Bradley Enterprise Zone website it tells you what is available. Mr. Richards pointed out that Suffield has an economic development person on their staff. Mr. Moffett said at some point they would like to present to the Board of Selectmen to have a full-time economic development person. They need to build a case for it.

Further discussion was held regarding getting a data base of businesses. Mr. Hoffman said he has the time and can do that type of organization. He said he would like a statement of work that explains exactly what they would like him to do.

**V. ADJOURNMENT:**

**MOTION:** To adjourn.

Rumore / Richards / Unanimous

The meeting was adjourned at 7: p.m.

Respectfully submitted,

Marlene Bauer  
Recording Secretary